



New Mexico Human Services Department


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INCOME SUPPORT DIVISION INTRADEPARTMENTAL MEMORANDUM

ISD-MR-09- 05
DATE: March 2, 2009

TO: All ISD
Work Contractors

FROM:  Helen Nelson, Deputy Director
Income Support Division

RE: Supplemental Nutrition Assistance Program (SNAP; formerly Food Stamp Program): E&T and ABAWD Forms

In order to simplify the separation of Supplemental Nutrition Assistance Program (SNAP) regulations and TANF program regulations, new SNAP forms have been created specifically to address E&T and ABAWD requirements.

Previously, the FSP 003, *FSP E&T and ABAWD Registration*, DWP005, *NMW Work Participation Agreement*, DWP006, *NMW Individual Responsibility Plan* and DWP001, *Work Programs Assessment Referral and Verification* were being used together for assessment and placement for Food Stamp *only* (E&T and ABAWD) work activities.

Nutrition assistance recipients required to participate in a work activity shall now be placed using:

- FSP 003, *FSP E&T and ABAWD Requirements* form;
- FSP 005, *FSP Work Activity*;
- The DWP 006, *NMW Individual Responsibility Plan*, should continue to be used to complete the registration process for Food Stamp recipients.

Instructions:

Delete - FSP 003, *FSP E&T and ABAWD Registration*, revised 7/19/2001

Replace - FSP 003, *FSP E&T and ABAWD Requirements*, issued 2/27/2009

New - FSP 005, *FSP Work Activity*, issued 02/27/2009

Obsolete - DWP 005, *NMW Work Participation Agreement*, revised 3/30/2004

DWP 001, *Work Programs Assessment Referral and Verification*, revised 3/11/2003

If you have questions regarding this memorandum please contact Karmela Martinez at 505.827.7274 or karmela.martinez@state.nm.us.